Re: Notice of Affected Tenant as a Result of COVID-19

To Whom It May Concern:

I am writing to provide you notice that I am an affected tenant as a result of COVID-19. As an affected tenant according to the Mayor’s Public Order Under City of LA Emergency Authority COVID-19, I request that any pending or contemplated unlawful detainer action against me be cancelled and that I be allowed the maximum amount of time provided by the Los Angeles City Council and the Mayor’s Executive Order to pay any back rent due.

Because I am an affected tenant under COVID-19, I am due certain rights and protections under state and local law. According to the Mayor’s Emergency Order, evictions for non-payment of rent may not be brought against tenants who are unable to pay rent due to circumstances related to the COVID-19 pandemic. I am an affected tenant due to the following circumstances:

* + - Decreased income due to workplace closure.
    - Increased childcare expenditures due to school closures.
    - Health care expenses related to being ill with COVID-19.
    - Health care expenses related to caring for a member of my household who was ill with COVID-19.
    - Decreased hours at work related to staying home because of displaying symptoms similar to those of COVID-19.
    - Decreased hours at work related to staying home because someone in my household or an intimate relation was displaying symptoms similar to those of COVID-19.
    - Decreased income because as a self-employed individual or an independent contractor, I had fewer clients and/or projects.
    - Decreased income because of the need to provide childcare due to school closures.
    - Gap in child support payments during the COVID-19 pandemic.
    - Reasonable expenditures that stemmed from a government-ordered emergency measure.
    - Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Please provide me with written notification immediately that any and all documents related to a pending or contemplated unlawful detainer lawsuit are cancelled. This includes but is not limited to the cancellation of any Notice to Pay Rent or Quit. If necessary, I plan to assert my rights as an affected tenant as a result of COVID-19 to their full extent, including filing a complaint with HCIDLA and asserting my constitutional right to a jury trial.

Sincerely,